

Upper South B Regional Ethics Committee

Annual Report

January 2007 to December 2007

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Chairperson's Report

This report provides an overview of the work of the Upper South B Regional Ethics Committee from January 2007 to December 2007. The report was presented to the Upper South B Regional Ethics Committee at its meeting on 7 April 2008.

The report details applications received for ethical approval and other work undertaken by the committee.

The committee was established in December 2004 and had its first meeting on the 12th of that month. The committee met 10 times during 2007, and processed 67 new applications. No meeting was held in May because insufficient applications were received.

The committee welcomed new members Derelie Mangin and Patricia Costigan who commenced in February 2007. The pharmacist/pharmacologist member, Sharon Gardiner, resigned in July and the committee missed her considerable input and expertise.

Di Rutledge undertook the administration of the Upper South B Regional Ethics Committee in 2007. The committee welcomes Diana Passe who will undertake the administration role in January 2008.

Gray Crawford
Chairperson

Committee Membership

Appointments

The following members were appointed by the Minister of Health, pursuant to section 11 of the New Zealand Health Public Health and Disability Act 2000.

Chairperson

Gray Crawford	NZ Dip Mgt, CertPers, Cert Rehab St (Massey), AFNZIM, JP
Representation	Lay member
Member category	Consumer representative
Gender	Male
Date of appointment	November 2004
Term of appointment	3 years
Six-year maximum term	February 2009
Professional affiliations	–
Iwi affiliations	None

Deputy Chairperson

Mark Smith	MBChB, PhD, FRACP
Representation	Non-lay member
Member category	Health practitioner
Gender	Male
Date of appointment	November 2004
Term of appointment	3 years
Six-year maximum term	February 2009
Professional affiliations	Canterbury District Health Board
Iwi affiliations	None

Members

Sharon Gardiner	B Pharm (Hons), MClInPharm, FNZCP
Representation	Non-lay member
Member category	Pharmacist/Pharmacologist
Gender	Female
Date of appointment	November 2004
Term of appointment	Resigned July 2007
Six-year maximum term	November 2010
Professional affiliations	Canterbury District Health Board
Iwi affiliations	None

Rosemary Carruthers	LLB
Representation	Lay member
Member category	Lawyer
Gender	Female
Date of appointment	December 2006
Term of appointment	3 years
Six-year maximum term	November 2010
Professional affiliations	–
Iwi affiliations	None
Brenda Moran	BA Social Work
Representation	Lay member
Member category	Consumer representative
Gender	Female
Date of appointment	December 2006
Term of appointment	3 years
Six-year maximum term	November 2010
Professional affiliations	–
Iwi affiliations	None
Annette Finlay	Bachelor of Health Sciences, Dip Nursing Studies
Representation	Non-lay member
Member category	Health researcher
Gender	Female
Date of appointment	November 2004
Term of appointment	3 years
Six-year maximum term	July 2010
Professional affiliations	Canterbury District Health Board, Te Komiti Whakarite
Iwi affiliations	Tainui, Te Arawa
Patrick Graham	PhD
Representation	Non-lay member
Member category	Biostatistician
Gender	Male
Date of appointment	November 2004
Term of appointment	3 years
Six-year maximum term	November 2010
Professional affiliations	University of Otago
Iwi affiliations	None
Michael Gough	
Representation	Lay member
Member category	Community representative
Gender	Male
Date of appointment	December 2006
Term of appointment	3 years
Six-year maximum term	November 2010
Professional affiliations	–
Iwi affiliations	Te Atiawa, Ngati Mutunga

Simon Clarke	DPhil
Representation	Lay member
Member category	Ethicist
Gender	Male
Date of appointment	November 2004
Term of appointment	3 years
Six-year maximum term	July 2009
Professional affiliations	University of Canterbury
Iwi affiliations	None

David McGregor	MChB, PhD, FRACP
Representation	Non-lay member
Member category	Health practitioner
Gender	Male
Date of appointment	December 2006
Term of appointment	3 years
Six-year maximum term	November 2010
Professional affiliations	Canterbury District Health Board
Iwi affiliations	None

Derelie Mangin	MChB, DPA (Distinction), PRIMEX (MRNZCGP)
Representation	Non-lay member
Member category	Health researcher
Gender	Female
Date of appointment	December 2006
Term of appointment	3 years
Six-year maximum term	July 2009
Professional affiliations	
Iwi affiliations	None

Patricia Costigan	LLB (Hons)
Representation	Lay member
Member category	Community representative
Gender	Female
Date of appointment	December 2006
Term of appointment	3 years
Six-year maximum term	July 2009
Professional affiliations	
Iwi affiliations	None

Deputy chairperson

Mark Smith, who was elected deputy chairperson by the committee at its inaugural meeting on 13 December 2004, remained as deputy chairperson in 2007.

Retirements

Sharon Gardiner retired in August 2007.

New appointments

Patricia Costigan was appointed as a community representative and Derelie Mangin was appointed as a health researcher by the Minister of Health in December 2006.

Members' attendance

Member	M/F	Lay/ non-lay	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Gray Crawford Consumer rep	M	L	Y	Y	Y		Y	Y	Y	Y	Y	Y	Y	10/10
Mark Smith Health practitioner	M	NL	Y	Y	A		Y	A	Y	Y	Y	A	Y	7/10
Sharon Gardiner Pharmacist/ pharmacologist	F	NL	Y	Y	Y		Y	A	Resigned				4/5	
Rosemary Carruthers Lawyer	F	L	Y	Y	Y		A	Y	Y	Y	Y	Y	Y	9/10
Brenda Moran Consumer rep	F	L	Y	Y	Y		Y	Y	Y	Y	Y	Y	Y	10/10
Annette Finlay* Health researcher	F	NL	Y	Y	Y		Y	Y	Y	Y	Y	Y	Y	10/10
Patrick Graham Biostatistician	M	NL	Y	Y	Y		Y	Y	Y	Y	Y	Y	Y	10/10
Michael Gough* Community rep	M	L	Y	A	Y		Y	Y	Y	Y	Y	Y	Y	9/10
Simon Clarke Ethicist	M	L	Y	Y	Y		Y	Y	Y	Y	A	Y	Y	9/10
David McGregor Health practitioner	M	NL	Y	Y	A		Y	A	Y	Y	A	Y	A	6/10
Derelie Mangin Health researcher	F	NL	A	A	A		Y	Y	Y	Y	Y	Y	Y	7/10
Patricia Costigan Community rep	F	L	Y	Y	Y		Y	Y	Y	Y	A	Y	Y	9/10
Robin Fraser** Health researcher	M	NL						Y						
No. members present			11	10	9		11	9	11	11	8	10	10	
No. of applications			6	5	4		5	9	5	7	13	3	10	67

* = Māori member

Y = Present

A = Apology

** = attended to provide expert health practitioner opinion because the committee's health practitioners were both unable to attend

Training

New member training

Derelie Mangin and Patricia Costigan attended the new member training held on 23 May 2007.

Ongoing training

No ongoing training for members was held in 2007.

A training session on applications for expedited review was held for chairpersons, deputy chairpersons and administrators on 27 April.

Meeting of the Māori members

A hui of Pu Tai Ora (the Māori and Pacific Island members) of all the health and disability ethics committees was held on 13 June 2007 in Wellington. This was attended by Annette Finlay.

Discussion at the hui covered formalising a resolution that two Māori ethics members join the Māori Research Ethics Projects working group. Later discussion included the Chairperson from the National Ethics Advisory Committee (NEAC), Andrew Moore, and Te Kani Kingi (NEAC).

National application form for ethical approval of a research project, Section F – further changes were made to this part of the form and were to be taken back to the chairpersons' meeting for further discussion.

Pu Tai Ora would like to see mandatory training of all ethics members in Māori issues, including the Treaty of Waitangi, and training for those people who are 'consulting' for researchers. Suggestions were made for seminar days, a selection of workshops, that is, collective consents, Public Health Intelligence, systems audit/accountability, along with who the trainers could be.

Chairpersons' meetings

Gray Crawford attended the chairpersons' meetings on 15–16 February 2007, 27 April 2007 and 25–26 October 2007.

Meeting with researchers

Various members from both Upper South A and Upper South B Regional Ethics Committees met with representatives at the Christchurch Clinical Studies Trust on 30 April 2007.

Approval by the Health Research Council

The committee is approved by the Health Research Council until December 2010.

United States Department of Health and Human Services Registration

The Upper South B Regional Ethics Committee is registered with the United States Department of Health and Human Services. This enables the committee to review United States Government funded research. The registration number is: IRB00004668 – Upper South B Regional Ethics Committee.

Response to Cultural Issues

Number of applications deferred because Māori guidelines were not read	0
Number of applications for which consultation with Māori was considered appropriate	99 percent
Number of applications returned through insufficient consultation on cultural issues	Less than 10 percent
Process the committee has for following through on consultation	Feedback to researchers, offering advice for provision of Māori consultation groups for researchers, this is difficult because there are few places for researchers in the public arena who do not sit within an institution.
Cases of unsatisfactory reasons for not including Māori	3 (researchers did not grasp the issues).
Mechanisms in place to facilitate consultation with Māori by researchers	Te Komiti Whakarite based at Christchurch Hospital; research manager Māori based at the Christchurch School of Medicine, Canterbury University and some private individuals who are willing to consult with researchers.
Examples of Māori not being included in research	1 (one case of Māori excluded as specific genetic mutation (<i>CARD 15</i>) being studied is not found in Māori).

Applications

The committee held 10 scheduled meetings from January 2007 to December 2007.

Ethics Committee statistics for January–December 2007

Applications reviewed by the full committee	
Applications approved	58
Applications deferred as at time of report	0
Applications deferred at first review and subsequently approved	1
Applications declined	1
Applications carried forward (approved subject to conditions)	5
Ethics Committee approval not required	1
Studies withdrawn by researcher	1
Total number of applications considered by the full committee	67
Applications deferred and subsequently approved	0
Expedited review applications	
Expedited review applications approved	25
Expedited review applications declined review – ethics committee approval not required	6
Expedited review applications declined review – full application required	2
Expedited review applications declined review – insufficient information provided	1
Expedited review applications carried forward (approved subject to conditions)	0
Total number of expedited review applications reviewed	34
Total number of applications received	101

Other committee statistics

Number of matters arising	7
Number of general business items	8
Number of amendments reviewed by committee	6
Number of amendments approved under Delegated Authority	64

Audit or matters not requiring ethical approval

One project was confirmed as an audit not requiring ethical approval.

Innovative practice

No applications for innovative practice were received.

Second opinions

No second opinions were sought in 2007.

Complaints

No complaints were received by the Committee in 2007.

Issues for the Committee

1. The committee sought further clarification on the criteria for closed meetings.
2. The committee was concerned about its role with regard to the review of serious adverse events.
3. The committee noted that the wording of older organ/tissue donation consent forms now lags behind advances in science and requires updating in accordance with the Guidelines for the Use of Human Tissue for Future Unspecified Research Purposes, Ministry of Health, May 2007.

Guidelines for the Chairperson's Delegation

At its meeting on 13 December 2004, the committee agreed to delegate the following authority to the Chairperson.

The Chairperson may approve under delegated authority the following:

- advertisements, letters or minor information sheet changes
- applications provisionally approved by the committee subject to final approval by the Chairperson, usually after review by nominated committee members.

The Chairperson may approve the following after review by a minimum of one health professional. A subcommittee of health professional and lay members may be involved, and where possible such a subcommittee should include a Māori member. The subcommittee is recommended by the Chairperson, and members will be contacted by the administrator by phone or email to confirm their availability. If any subcommittee member has a major concern and recommends the application or amendment be reviewed by the full committee, it will be placed on the agenda for consideration at the next committee meeting, and the researcher will be advised.

- Student applications, especially where there is a time constraint for the course and where there is minimal potential for harm to participants, for example, questionnaires, interviews.
- Applications where the consequences of delaying approval would be significant.
- Amendments that do not adversely affect participant safety.
- Confirmation of approval of ongoing applications after receipt of the researcher's annual report.

Appendix 1: Upper South B Regional Ethics Committee Terms of Reference

Public authority of the Upper South B Regional Ethics Committee

The Upper South B Regional Ethics Committee (Upper South B REC) was established as a Ministerial committee under section 11 of the New Zealand Public Health and Disability Act 2000. These Terms of Reference outline the role and functions of the Upper South B REC.

Authority of the Upper South B Regional Ethics Committee

The Upper South B REC shall have responsibility with the Upper South A Regional Ethics Committee for ethics committee review of health and disability research and innovative practice occurring in the following District Health Board regions:

- Nelson Marlborough
- West Coast
- Canterbury
- South Canterbury.

The Upper South B REC is jointly responsible with the Upper South A Regional Ethics Committee for any health and disability research that is currently being undertaken in the above DHB regions, provided that such research has previously been given ethical approval by an approved regional ethics committee.

Relation to the Operational Standard for Health and Disability Ethics Committees

These Terms of Reference have precedence over the Operational Standard for Health and Disability Ethics Committees (Operational Standard) on any point of conflict, but otherwise, the Operational Standard applies to the Upper South B REC.

Relations with other public sector organisations

The Upper South B REC shall liaise with other relevant ethics committees on matters of common interest, such as jurisdiction over borderline cases. The Upper South B REC shall inform the Ministry of Health and the National Ethics Advisory Committee of any matters that arise in its operation that potentially have policy significance.

Approval of the Upper South B Regional Ethics Committee

The Upper South B REC has to be approved for the purposes outlined in the following enactments:

- The Injury Prevention, Rehabilitation, and Compensation Act 2001
- The Health Research Council Act 1990
- The Health Information Privacy Code 1994.

Role of the Upper South B Regional Ethics Committee

The primary role of the Upper South B REC is to provide independent ethical review of health research and innovative practice that will be conducted in its region of authority to safeguard the rights, health and wellbeing of consumers and research participants and, in particular, those persons with diminished autonomy. In order to do this, the Upper South B REC shall:

- i. foster an awareness of ethical principles and practices in the health and disability sector and research community
- ii. facilitate excellence in health research and innovative practice for the wellbeing of society
- iii. collaborate with researchers to ensure the interests, rights, dignity, welfare, health and wellbeing of participants and consumers are protected
- iv. give due consideration to community views
- v. consistent with section 4 of the New Zealand Public Health and Disability Act 2000 and He Korowai Oranga, recognise and respect the principles of the Treaty of Waitangi
- vi. operate in accordance with the Operational Standard for Health and Disability Ethics Committees
- vii. operate in accordance with any guidance issued or approved by the Minister of Health.

Composition and membership

Guiding principle

The primary guiding principle for appointing members to the Upper South B REC is to ensure that the Upper South B REC has the appropriate expertise, skills, knowledge and perspectives to conduct ethical review of the best quality.

Member numbers

The number of members of the Upper South B REC should be 12.

Lay/non-lay membership

One half of the total membership shall be lay members, including a lay Chairperson and a non-lay Deputy Chairperson. A lay person is a person who is not:

- currently, nor has recently been, a registered health practitioner (for example, a doctor, nurse, midwife, dentist, pharmacist)
- involved in conducting health or disability research or who is employed by a health agency and who is in a sector of that agency that undertakes health research
- construed by virtue of employment, profession or relationship to have a potential conflict or professional bias in a majority of protocols reviewed.

Member categories

The Upper South B REC's lay membership shall include:

- an ethicist
- a lawyer
- consumer perspectives
- community perspectives.

The Upper South B REC's non-lay members shall include:

- two health researchers
- a pharmacist or pharmacologist
- a biostatistician
- two health practitioners.

Whole committee requirements

At any time, consistent with the requirements of the New Zealand Public Health and Disability Act requirements for District Health Boards, the Upper South B REC shall have at least two Māori members. Māori members should have a recognised awareness of te reo Māori and an understanding of tikanga Māori. All members of the Upper South B REC are expected to have an understanding of how the health sector responds to Māori issues and their application to ethical review.

The Upper South B REC's membership should include expertise in the main kinds of health and disability research (for example, interventional, observational, kaupapa Māori and social research) and in both quantitative and qualitative research methods.

Members should possess an attitude that is accepting of the values of other professions and community perspectives, and it is important for committees to be comprised of people from a range of backgrounds and ethnicities.

Despite being drawn from groups identified with particular interests or responsibilities in connection with health and community issues, Upper South B REC members are not in any way the representatives of those groups. They are appointed in their own right to participate in the work of the Upper South B REC as equal individuals of sound judgement, relevant experience and adequate training in ethical review.

Terms and conditions of appointment

Members of the Upper South B REC are appointed by the Minister of Health, pursuant to section 11 of the New Zealand Public Health and Disability Act 2000, for a term of office of up to three years. The terms of office of members of the Upper South B REC shall be staggered to ensure continuity of membership. Members may be reappointed from time to time. No member may hold office for more than six consecutive years. After serving the maximum six-year term, members shall not be considered for reappointment until at least three years after their retirement from the Upper South B REC.

Persons who have served six consecutive years on any Health Research Council (HRC)-approved ethics committee shall not be immediately eligible for appointment to the Upper South B REC. Those persons shall not be eligible for appointment to the Upper South B REC until at least three years after their retirement from any HRC-approved ethics committee. Persons who have served less than six years on any HRC-approved committee will be eligible to be appointed to the Upper South B REC for a term that is equal to the difference of six years and the term already served by that person on any HRC-approved ethics committee or a shorter period.

A person may not be a member of the Upper South B REC and National Ethics Advisory Committee or the Health Research Council Ethics Committee simultaneously.

Unless a person vacates their office, every appointed member of the Upper South B REC shall continue in office until their successor comes into office. Any member of the Upper South B REC may at any time resign as a member by advising the Minister of Health in writing.

Any member of the Upper South B REC may at any time be removed from office by the Minister of Health for inability to perform the functions of office, bankruptcy, neglect of duty or misconduct, proved to the satisfaction of the Minister.

The Minister may from time to time alter or reconstitute the Upper South B REC or discharge any member of the Upper South B REC or appoint new members to the Upper South B REC for the purpose of decreasing or increasing the membership or filling any vacancies.

Chairperson and Deputy Chairperson

The Minister shall appoint a member of the Upper South B REC to be its Chairperson. The terms and conditions of appointment for members of the Upper South B REC also apply to the person appointed as Chairperson. The Chairperson shall preside at every meeting of the Upper South B REC at which they are present.

The Upper South B REC shall appoint a non-lay member as Deputy Chairperson.

The Chairperson and Deputy Chairperson may act with the delegated authority of the Upper South B REC between meetings.

Duties and responsibilities of a member

This section sets out the duties and responsibilities generally expected of a person appointed as a member of the Upper South B REC. This is intended to aid Upper South B REC members by providing them with a common set of principles for appropriate conduct and behaviour.

General

Upper South B REC members should have a commitment to protecting the interests of human participants while promoting and facilitating excellence in research and innovative practice.

There is an expectation that Upper South B REC members will make every effort to attend all Upper South B REC meetings and devote sufficient time to become familiar with the affairs of the Upper South B REC and the wider environment within which it operates.

Members have a duty to act responsibly with regard to the effective and efficient administration of the Upper South B REC and the use of Upper South B REC funds.

Conflicts of interest

Upper South B REC members should perform their functions in good faith, honestly and impartially and avoid situations that might compromise their integrity or otherwise lead to conflicts of interest. Proper observation of these principles will protect the Upper South B REC and its members and will ensure it retains public confidence.

Upper South B REC members attend meetings and undertake Upper South B REC activities as independent persons responsible to the Upper South B REC as a whole. Members are not appointed as representatives of professional organisations or particular community bodies. The Upper South B REC should not, therefore, assume that a particular group's interests have been taken into account because an Upper South B REC member is associated with this group. Members should declare, and the committee regularly review, their actual and potential conflicts of interest.

When Upper South B REC members believe they have a conflict of interest on a subject that will prevent them from reaching an impartial decision or from undertaking an activity consistent with the Upper South B REC's functions, they should declare that conflict of interest and withdraw themselves from the discussion and/or activity.

A member of the Upper South B REC who has a proposal before the Upper South B REC or who has an involvement in the proposal, such as a supervisory role, shall not take part in the Upper South B REC's assessment of that proposal. The member may be present to answer questions about a proposal but should take no part in the discussion surrounding the consideration of the proposal or any decision relating to the proposal. This will allow proposals to be considered in a free and frank manner. The Upper South B REC must exhibit transparency in avoiding or managing any real or perceived conflict of interest.

Confidentiality and information sharing

Agendas and minutes of all Upper South B REC meetings should be available to the public. Copies of proposals should be available to individuals outside the Upper South B REC, subject to deletions in accordance with the Official Information Act 1982 and any deletions necessary to protect the privacy of individual persons. If an applicant would like their proposal to remain confidential, they must give reasons, consistent with the Official Information Act 1982, to satisfy the Upper South B REC that the proposal should remain confidential. The reasons for keeping a proposal confidential are subject to review by the Ombudsmen.

It is desirable for the members of the Upper South B REC to have an opportunity to discuss issues arising from applications with key contacts and support people prior to the consideration of proposals. This process should be encouraged. However, due to the need to protect any personal information, names or identifying details should not be circulated or made known outside the Upper South B REC. The Upper South B REC will need to consider the Privacy Act 1993 and the Health Information Privacy Code 1994 in developing these processes.

Within the Upper South B REC, members with particular community expertise should be consulted and provide advice on the appropriate consultative process for all ethical issues concerning particular communities of interest.

Committee meetings

Meetings of the Upper South B REC shall be held monthly or less frequently, as determined by the workload.

At any meeting, a quorum shall consist of at least seven members or the minimum number constituting a majority. The quorum must include a reasonable representation of members with health practitioner, research, ethical and community/consumer expertise, knowledge and perspectives.

As part of the accountability to the public they protect, it is desirable for the meetings of the Upper South B REC to be open to the public. Meetings of the Upper South B REC should therefore be:

- i. open meetings for the discussion of broad issues, particularly if the Upper South B REC is reviewing health research
- ii. closed meetings when necessary to ensure the privacy and confidentiality of participants
- iii. closed meetings when applicants provide good and sufficient reasons for this to occur, and the minutes of the meeting should reflect these reasons.

Information about the dates and times of committee meetings should be made available to the public.

Applicants may attend meetings in person or by teleconference to talk to their proposal and answer any questions the Upper South B REC may have. Attendance is not mandatory. The Upper South B REC should advise applicants that they may be asked to leave the meeting while the Upper South B REC considers any proposal.

Subject to the provisions set out in this document, the Upper South B REC may regulate its own procedures.

Decision-making process

Wherever possible, the Upper South B REC should determine matters by consensus decision. Where a consensus cannot be reached, a vote shall apply, with a two-thirds majority of those voting required for any decisions, and the Chairperson having a casting vote.

In relation to research involving Māori, it is important that Māori expertise be available to ensure that all issues are appropriately considered. Where it is not possible for Māori members to attend an Upper South B REC meeting or for those members views to be sought and represented at the meeting, the matter should be deferred.

On occasion, individual members may wish to abstain from some or all of the decision-making process because of strong personal moral or religious reasons. Such abstentions shall not affect the approval process.

Ethics committee actions

For each application it reviews, the Upper South B REC must state to its applicant whether its action is to Approve, Approve subject to conditions, Defer, or Decline that application. It must state its grounds for any action to Defer or Decline. For any action to approve subject to conditions, it must specify the conditions, the grounds for these, and its process for assessing whether these conditions are subsequently met. In all cases, it must state which matters its action is based upon, and which are instead matters of comment, information, or advice to its applicant.

Expert advice and consultation

Members may wish to consult on ethical issues with, for example, individuals, groups, iwi and hapū, and this should be encouraged and supported. Consultation should be carried out in a timely manner.

Where the Chairperson or a quorum of Upper South B REC members believes there is insufficient expertise on the Upper South B REC to assess an application or an issue, the committee should seek additional expert advice.

Advice may be sought from recognised experts with:

- i. specialist knowledge in particular fields of science and medicine
- ii. knowledge of the experiences and perspectives of people with disabilities
- iii. awareness of gender health perspectives
- iv. consumer and/or research participant perspectives
- v. an understanding of community health issues
- vi. an understanding of relevant cultural perspectives
- vii. an understanding of developing Māori research methodologies
- viii. expertise in te reo Māori
- ix. expertise in ethical theory.

It should be noted that the above list gives examples, without restricting the range, of external expertise that may be sought.

Where external consultation has taken place or advice has been sought, this should be documented and recorded where appropriate in the Upper South B REC's decision on a proposal.

Second opinions and appeals

At any stage in its deliberations, the Upper South B REC may seek a second opinion from the Health Research Council Ethics Committee, in accordance with the Operational Standard.

The decisions of the Upper South B REC may be appealed to the Standing Committee on Appeals convened by the National Ethics Advisory Committee, in accordance with the Terms of Reference of the National Ethics Advisory Committee and any guidance promulgated by NEAC on the appeals process.

Training for members

Training should be provided for new members and chairpersons within six months of appointment to the Upper South B REC.

Reporting requirements

The following provides a checklist of requirements for annual reporting. Annual reports should be submitted to the Minister of Health and will be tabled by the Minister of Health in the House of Representatives.

The annual report shall include information on the membership of the Upper South B REC, including any change in the Upper South B REC's membership or other substantive changes the Upper South B REC or its chairperson feels should be noted.

The annual report shall also include a list of the national and multi-region research and innovative treatment protocols reviewed in the preceding year outlining the following details:

- i. Research title
- ii. Name of principal investigator
- iii. Name of institutions where the research is to be/has been undertaken
- iv. Date of first review
- v. Date of final outcome
- vi. Outcome (which will be one of: approved, approved subject to conditions, deferred, declined)
- vii. For each protocol deferred or declined, the reason(s) for the decision.

The annual report shall also include:

- i. A list of training undertaken by Upper South B REC members and a statement on processes for orientation and training of new Upper South B REC members should be included.
- ii. A list of complaints received by the Upper South B REC (if any), the actions taken to resolve the complaint(s) and a comment on the outcome of the complaint(s).
- iii. Any areas of review that caused difficulty for the Upper South B REC in making a decision on any particular protocol(s) and any questions on policy or other matters the Upper South B REC referred to the National Ethics Advisory Committee or the Health Research Council Ethics Committee for comment or guidance.

In compiling their reports, the Upper South B REC should take care not to provide information that would involve a breach of the Privacy Act 1993 and/or the Health Information Privacy Code 1994.

Fees and allowances

Members of the Upper South B REC are entitled to be paid fees for attendance at meetings. The level of attendance fees are set in accordance with the State Services Commission's framework for fees for statutory bodies.

The Chairperson shall receive a meeting attendance fee of \$330 per day (plus half a day's preparation fee). The attendance fee for members is set at \$250 per day (plus half a day's preparation fee). The Chairperson and Deputy Chairperson shall receive an allowance of up to one extra day each per month to cover additional work undertaken under the delegated authority of the Upper South B REC by the Chairperson and Deputy Chairperson. The Ministry of Health shall pay actual and reasonable travel and accommodation expenses of the Upper South B REC members.

Servicing the Upper South B Regional Ethics Committee

The Ministry of Health shall employ staff and provide resources to service, advise and administer the Upper South B REC out of the allocated budget for ethics committees.

Appendix 2: Applications Received January–December 2007

Appendix 2 details the applications received by the committee from January 2007 to December 2007. Eight applications were considered in 'closed' meetings.

Project key	Full title	Primary investigator	Date received	Meeting reviewed	Outcome	Why deferred/declined	Status at time of report	Date of approval	Locality organisations	Form	Sponsor/funder	Consultation undertaken
URB/07/02/001	A novel x-ray imaging detector (Medipix) for imaging of surgical and postmortem specimens.	Dr Anthony Butler	24/01/07	12/02/07	Approved subject to conditions		Approved	1/05/07	Christchurch Hospital	A	TEC – Innovation and Development Fund for 2007	Annette Finlay
URB/07/02/002	Screening for microalbuminuria: the first step toward initiating a multicentre study looking at the benefits of early cardio-renalprotection in adolescents with type 1 diabetes Mellitus (T1DM).	Dr Karen McKenzie	24/01/07	12/02/07	Approved subject to conditions		Approved	28/03/07	Christchurch Hospital	A	Addenbrookes Hospital, Cambridge, UK	Te Komiti Whakarite Hospital
URB/07/02/003	"Keeping in touch" non-resident fathers' thoughts on keeping in touch with their children during the process of separation from their partners.	David Mitchell	29/01/07	12/02/07	Approved subject to conditions		Approved	24/04/07	Locality assessment not required by committee	Nil	Families Commission	Mr Tahī Takao (Nelson Marlborough District Health Board)
URB/07/02/004	A placebo-controlled study on the anti-proliferative effects of pioglitazone in patients with type 2 diabetes.	Dr B Shand	29/01/07	12/02/07	Approved subject to conditions		Approved	14/03/07	Lipid and diabetes research, Christchurch Hospital	A	Eli Lilly NZ Diabetes Specialist Research Grant 2006	Te Komiti Whakarite
URB/07/02/005	Haemodynamic and sympathetic responses to coffee in healthy habitual coffee drinkers.	Dr David Jardine	12/01/07	12/02/07	Approved subject to conditions		Approved	17/04/07	Christchurch Hospital	A	Grant	Annette Finlay
URB/07/02/006	Nursing documentation in the emergency department setting: the factors and influences perceived by the nursing staff effecting nursing documentation.	Paula Grainger	29/01/07	12/02/07	Approved subject to conditions		Approved	12/03/07	Christchurch Hospital	Nil		Annette Finlay
URB/07/03/007	New graduate nurses' satisfaction with their preceptors' attributes: a quantitative study.	Angela Dredge	23/02/07	12/03/07	Approved subject to conditions		Approved	24/04/07	Christchurch District Health Board	Nil		Te Komiti Whakarite, Annette Finlay
URB/07/03/008	Early start fathering initiative: a pilot study of the parenting needs and expectations of fathers.	Dr Jeffrey Gage	26/02/07	12/03/07	Approved subject to conditions		Approved	21/05/07	Christchurch Polytechnic Institute of Technology	Nil		Manager Early Start Project

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URB/07/03/009	The relationship between pushing behaviour and vestibular dysfunction in acute stroke.	Ms Lyndal Barkle	27/02/07	12/03/07	Deferred	Pending substantial revisions of the protocol and satisfactory answers to questions	Withdrawn		Christchurch Hospital	A	Physiotherapy and Occupational Therapy Departments and Acute Stroke Unit	Annette Finlay
URB/07/03/010	Saccadic function in Parkinson's disease: an fMRI study.	Prof Tim Anderson	26/02/07	12/03/07	Approved subject to conditions		Approved	2/07/07	Van der Veer Institute for Parkinson's and Brain Research	A	Canterbury Medical Research Foundation	Elizabeth Cunningham
URB/07/03/011	Biomarkers in acute heart failure (BACH): an international, multicentre trial evaluating the prognostic and diagnostic utility of biomarkers.	Prof Mark Richards	27/02/07	12/03/07	Approved subject to conditions		Approved	11/04/07	Christchurch Hospital	A		Elizabeth Cunningham
URB/07/04/012	The coping mechanisms/abilities of refugees living in New Zealand to overcome past and present adverse circumstances: a study amongst Somali and Afghan communities resettled in Christchurch.	Ms Marie-Therese Pahud	26/03/07	16/04/08	Approved subject to conditions		Approved	14/05/07	Canterbury University	Nil		No Maori participants
URB/07/04/013	What is the potential role and scope of practice for a nurse practitioner within the field of alcohol and other drug in the New Zealand context?	Alasdair Kerr	26/03/07	16/04/07	Approved subject to conditions		Approved	28/05/07	Canterbury DHB	A		Te Korowai Atawhai
URB/07/04/014	Cartilage tissue engineering: obtaining discarded articular cartilage tissue following routine orthopaedic surgery for use in in vitro research into cartilage repair.	Dr Tim Woodfield	26/03/07	16/04/07	Approved subject to conditions		Approved	28/05/07	Burwood Hospital, CDHB Endolab	A		Elizabeth Cunningham
URB/07/04/015	Study to compare vascular function, cardiovascular risk markers and plasma coenzyme Q10 levels in statin-treated patients with familial hypercholesterolemia.	Prof Russell Scott	26/03/07	16/04/07	Approved subject to conditions		Approved	28/05/07	Christchurch Hospital	A		Annette Finlay
URB/07/06/016	A pilot study on the feasibility of measuring the volatile organic compounds (VOC) on the breath of primary school aged children in a community setting, using selected ion flow tube mass spectrometry (SIFT-MS) to inform "normal range" breath testing parameters for future application in early detection of disease.	Dr Maud Meates-Dennis	28/05/07	11/06/07	Approved subject to conditions		Approved	22/08/07	Aranui Community Trust Incorporated Society	B	Syft Technologies	Reverend WK Kaa; Tena Koe; Aroha Nui

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URB/07/06/017	Relationship between genetic variation in the expression of the drug transporter protein, P-glycoprotein, and postural hypotension with nortriptyline.	Dr Berrit Jensen	29/05/07	11/06/07	Deferred	Pending changes to the protocol and/or satisfactory answers	Approved	11/07/07	Christchurch Hospital	A		Elizabeth Cunningham
URB/07/06/018	Natriuretic peptides in patients with end stage renal failure (ESRF).	Dr Magid Fahim	29/05/07	11/06/07	Approved subject to conditions		Approved	22/08/07	Christchurch Hospital	A		Elizabeth Cunningham
URB/07/06/020	Parental barriers to uptake of free adolescent dental care for Year 11 students in the Nelson Tasman region.	Ms Anne Price	30/05/07	11/06/07	Approved subject to conditions		Approved	5/09/07	Nelson/Marlborough DHB	A		Nicola Ehau
URB/07/07/021	Maintaining independence: predicting and preventing residential care admission in older people.	Claire Patricia Heppenstall	26/06/07	9/07/07	Approved subject to conditions		Approved	6/08/07	Upper South B Regional Ethics Committee	A	Principal investigator is the recipient of a Health Research Council Scholarship	Elizabeth Cunningham
URB/07/07/022	Use and maintenance of assistive listening devices in Christchurch city, New Zealand.	Mr Simon Begg	26/06/07	9/07/07	Ethical approval not required		Ethical approval not required		Not applicable as ethical approval not required	A		Not applicable as ethical approval not required
URB/07/07/023	Coping during hyperbaric treatment: predictors and intervention.	Ms Rachel Hodge	26/06/07	9/07/07	Approved subject to conditions		Approved	14/08/07	Christchurch Hospital Canterbury University	A		Te Komiti Whakarite
URB/07/07/024	Students with Asperger syndrome – towards successful pathways in Years 11–13.	Mr Mark Larson	26/06/07	9/07/07	Approved subject to conditions		Approved	24/10/07	Middleton Grange School Riccarrton School Hillmorton School	A		Annette Finlay
URB/07/07/025	Is the metabolism of unbound benzodiazepines that are subject to glucuronidation impaired in the elderly?	Dr Chris Cameron	26/06/07	9/07/07	Approved subject to conditions		Approved	7/08/07	Christchurch Hospital	A		Annette Finlay
URB/07/07/026	Measurement of volatile organic compounds in exhaled breath using gas chromatography/mass spectroscopy – a pilot study.	Dr Michael Epton	26/06/07	9/07/07	Approved subject to conditions		Approved subject to conditions		University of Otago Medical School	Nil	Pacific Edge Biotechnology Ltd (PEBL)	Elizabeth Cunningham
URB/07/07/027	Expression of new tumour markers in endometrial cancer.	Dr Peter Sykes	26/06/07	9/07/07	Approved		Approved	9/07/07	Tissue Bank – none required	A		Tissue Bank – none required
URB/07/07/028	Permission to import human embryonic stem cells to examine the effect of oxidants on cell survival.	Dr Steven Gieseg	26/06/07	9/07/07	Approved		Approved	17/07/07	University of Canterbury	A		None undertaken locally

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URB/07/07/029	Prevalence of hearing loss and middle ear pathology among school children in the Christchurch area.	Ms Phoebe Smith	13/06/07	9/07/07	Approved subject to conditions		Approved	18/09/07	Mairehau Primary School Barnford School West Melton School Papanui Primary School	A	Principal investigator and University of Canterbury Department of Communication Disorders	Annette Finlay; Te Komiti Whakarite
URB/07/08/033	Ethical conflicts in medical education and training.	Dr MaryLeigh Moore	24/07/07	6/08/07	Approved subject to conditions		Approved	18/09/07	Canterbury DHB	A		Mark Brunton; Ngai Tahu Research Consultation Committee
URB/07/08/034	General practice cervical screening audit.	Dr Dee Mangin	24/07/07	6/08/07	Approved subject to conditions		Approved	3/12/07	Pegasus Health	A	Pegasus Health	Wendy Dallas-Katoa; Maori Advisory Group; Pegasus Health
URB/07/09/035	The effect of once daily dosing of Gentamycin on the respiratory function of tetraplegics.	Dr Sharon English	21/08/07	3/09/07	Approved subject to conditions		Approved subject to conditions		Burwood Hospital, CDHB	A		Mr Peter Mason; Nga Kete E Rua
URB/07/09/036	An open-label study to evaluate prophylaxis treatment and to characterize the efficacy, safety and pharmacokinetics of B-domain deleted recombinant factor VIII albumin free (ReFacto® AF) in children with haemophilia A.	Dr Mark Smith	21/08/07	3/09/07	Approved subject to conditions		Approved	9/10/07	Christchurch Hospital	B	Wyeth Research	Annette Finlay
URB/07/09/037	An evaluation of the accuracy of the Roche ACCU-CHECK Performa blood glucose meter in comparison with a venous plasma reference method in subjects with diabetes mellitus.	Dr Chris Florowski	21/08/07	3/09/07	Approved subject to conditions		Approved	15/10/07	Canterbury DHB	B	Roche	Marilyn Farrell; Te Komiti Whakarite
URB/07/09/038	A pilot of adding HbA1c to the 1st antenatal bloods to screen for undiagnosed diabetes.	Dr Ruth Hughes	21/08/07	3/09/07	Approved		Approved	11/10/07	Christchurch Women's Hospital	A		Te Komiti Whakarite (Annette Finlay); Mrs Tensia Hager
URB/07/09/039	Investigation into the effect of a nutritional supplement on mood and attention in a clinical sample of adults with ADHD and mood instability: open label case study.	Dr Julia Rucklidge	21/08/07	3/09/07	Declined	Study design is not scientifically robust, inadequate safety mechanisms	Declined		University of Canterbury	A		Annette Finlay; Te Komiti Whakarite
URB/07/09/040	Saccadic function in Alzheimer's disease: an FMRI study.	Prof Tim Anderson	21/08/07	3/09/07	Approved subject to conditions		Approved	30/10/07	Christchurch Hospital	A		Elizabeth Cunningham

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URB/07/10/042	Neurodevelopmental outcomes of children exposed to methadone during pregnancy at ages 4.5 and 6 years: role of neuroanatomical and socio-environmental factors.	Assoc Prof Lianne Woodward	25/09/07	8/10/07	Approved subject to conditions		Approved	19/11/07	University of Canterbury	A		University of Canterbury Maori Research Advisory Group; Karuhiruhi
URB/07/10/043	Genetic variation in MDM4: a molecular marker for breast cancer.	Dr Janice Royds	25/09/07	8/10/07	Approved subject to conditions		Approved	20/11/07	Tissue bank – none required	A		Te Komiti Rakahau ki kai Tahu
URB/07/10/044	Does training staff of a residential care facility improve the communication environment and participation of residents with communication impairment?	Ms Simone Newsham	25/09/07	8/10/07	Approved subject to conditions		Approved subject to conditions		Pending	A		Judy Billings
URB/07/10/045	Do people with aphasia show improved communication effectiveness following participation in communication groups?	Ms Simone Newsham	25/09/07	8/10/07	Approved		Approved	29/10/07	Stroke Foundation	A		Judith Billings; Kulia to PELIM Ltd
URB/07/10/046	Accessing after hours primary health care in urban Christchurch, New Zealand: barriers and attitudes to after hours care.	Ms Kristi Calder	25/09/07	8/10/07	Approved subject to conditions		Approved	6/11/07	Not required as community-based telephone questionnaire	A		Elizabeth Cunningham
URB/07/10/047	Does perception of injury influence outcome and adjustment following mild traumatic brain injury: extension of current psychosocial models of persisting disability after mild traumatic brain injury using an illness perception approach?	Deborah L Snell	25/09/07	8/10/07	Approved subject to conditions		Approved	19/11/07	Christchurch Hospital	A		Elizabeth Cunningham
URB/07/10/048	Iron polymaltose induced renal phosphate wasting: incidence, severity and time course.	Dr Belinda Robb	25/09/07	8/10/07	Approved subject to conditions		Approved	26/11/07	Christchurch Hospital	A		Annette Finlay
URB/07/10/049	Summer studentship: do inhaled β-adrenergic agonists impair concentration and attention in children?	Dr P Pattemore	25/09/07		Approved subject to conditions		Approved	8/11/07	Christchurch Hospital	A		
URB/07/10/050	Tissue bank: the clinical relevance of HP1 and histone H1 in adult solid tumours.	Dr Tracy Hale	25/09/07	8/10/07	Approved subject to conditions		Approved	12/11/07		A		
URB/07/10/051	Role of fetal liver length in managing diabetes in pregnancy.	Dr Nigel Anderson	26/09/07	8/10/07	Approved subject to conditions		Approved	29/10/07	Christchurch Women's Hospital	A		Marilyn Farrell; Te Komiti Whakarite
URB/07/10/052	Cardiac resynchronisation therapy (CRT) based heart failure monitoring study.	Dr Richard Troughton	26/09/07	8/10/07	Approved subject to conditions		Approved	12/11/07	Christchurch Hospital	B	St Jude Medical	Te Komiti Whakarite

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URB/07/10/053	An investigation into special staining of the bone marrow in the diagnosis of the myelodysplastic syndromes.	Mr Luke Merriman	26/09/07	8/10/07	Approved subject to conditions		Approved	5/11/07	Canterbury Health Laboratories	A		Te Komiti Whakarite; Marilyn Farrell
URB/07/11/055	Assessment of the Barrett score of functional symptoms in patients with inflammatory bowel disease.	Dr Nicholas Anticich	30/10/07	12/11/07	Approved subject to conditions		Approved	15/01/08	Christchurch Hospital	A		Elizabeth Cunningham
URB/07/11/056	Function of soluble CD83 in chronic lymphocytic leukaemia.	Dr Judith McKenzie	30/10/07	12/11/07	Approved		Approved	20/11/07	Tissue bank – none required	A		Tissue bank – none required
URB/07/11/057	The measurement of forced expiratory time for predicting airway obstruction.	Dr Maureen Swamney	30/10/07	12/11/07	Approved subject to conditions		Approved	18/12/07	Christchurch Hospital	A		Marilyn Farrell; Te Komiti Whakarite
URB/07/12/058	The effects of Risperidone and Olanzapine in light of pre-treatment risk factors upon the in vitro clotting factor profile of older people.	Dr Bronwyn Copeland	27/11/07	10/12/07	Approved subject to conditions		Approved subject to conditions		Princess Margaret Hospital	A		Pending
URB/07/12/059	Comparison of the dynamic insulin sensitivity test with euglycaemic insulin clamp.	Dr Juliet Berkeley	27/11/07	10/12/07	Approved		Approved	17/12/07	Christchurch Hospital	A		Elizabeth Cunningham
URB/07/12/060	Behavioural and electrophysiological dynamics of lapses of responsiveness.	Govinda Raj Poudel	27/11/07	10/12/07	Approved subject to conditions		Approved	15/01/08	Van der Veer Institute for Parkinson's and Brain Research	A		Elizabeth Cunningham
URB/07/12/061	A multicentre randomised controlled trial comparing two strategies or the diagnosis of invasive Aspergillosis in high-risk haematology patients (the ASPID study).	Dr Liam Ferryhough	27/11/07	10/12/07	Approved subject to conditions		Approved subject to conditions		Christchurch Hospital	A		Marilyn Farrell; Te Komiti Whakarite
URB/07/12/062	Functional imaging of cognitive and neuropsychological function.	Dr Gregory P Crucian	27/11/07	10/12/07	Approved subject to conditions		Approved	20/12/07	Van der Veer Institute for Parkinson's and Brain Research	A		Marilyn Farrell
URB/07/12/063	Saccadic biomarkers in Parkinson's disease.	Prof Tim Anderson	27/11/07	10/12/07	Approved subject to conditions		Approved	29/01/08	Christchurch Hospital	A		Elizabeth Cunningham; University of Otago
URB/07/12/064	Accuracy of hand-held force and angle measuring device in measuring simulated biceps function.	Mr Marcus King	3/12/07	10/12/07	Approved subject to conditions		Approved	14/01/08	Upper South Region	A		Mere Hibbs; Ranga Hauora; Burwood Hospital

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URB/07/12/067	Roche sample repository research project in association with protocol PP20506: a single centre, randomised observer-blinded, multiple-ascending-dose, placebo-controlled, parallel study to investigate the safety, tolerability, pharmacokinetics and pharmacodynamics of RO4926219 following 14 days oral administration in healthy subjects.	Dr Chris Wynne	28/1/07	10/12/07	Approved subject to conditions		Approved	18/12/07	Christchurch Clinical Studies Trust	B	Roche Products (New Zealand) Ltd	Mr and Mrs John McManus

Studies approved by the Chairperson under delegated authority

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URB/07/01/EXP	Audit of patients' experiences of bone marrow aspirate and/or trephine using entonox gas as analgesia in adult haematology patients in Christchurch Hospital.	Helen Markham	26/01/07				Completed	31/01/07		Nil		
URB/07/03/EXP	Identifying the prevalence of alcohol intoxication amongst patients presenting to the Christchurch Public Hospital emergency department.	Prof Mike Ardagh	23/02/07				Approved	23/02/07	Christchurch Hospital	Nil		CDHB Executive Director of Maori and Pacific Health
URB/07/04/EXP	Comparison of outcomes of standard cognition-enhancing medication in dementia.	Dr Matthew Croucher	21/03/07				Completed	26/03/07	The Princess Margaret Hospital	A		Annette Finlay; Te Komiti Whakaiti
URB/07/05/EXP	National stroke audit – acute stroke services.	Dr John Fink	26/03/07				Ethical approval not required	3/04/07		A		
URB/07/06/EXP	Pilot study: reason for non participation in cervical smear programme in rural area.	Dr Maysoon Abbas	27/06/07				Ethical approval not required			A		
URB/07/07/EXP	Elderly patients with warfarin-related intracerebral haemorrhage and an ongoing prothrombotic risk: a descriptive study.	Dr Andrew Baker	24/04/07				Ethical approval not required			A		
URB/07/08/EXP	Skin doses in cardiology.	Andrew Warwick Blair	1/05/07				Approved	14/05/07	Christchurch Hospital	A		

Project key	Full title	Primary investigator	Date received	Meeting reviewed	Outcome	Why deferred/declined	Status at time of report	Date of approval	Locality organisations	Form	Sponsor/funder	Consultation undertaken
URB/07/09/EXP	How fathers cope with their anxiety related to the hospitalisation of their child.	Ms Virginia Jones	8/05/07			Full application required	Declined		University of Otago Christchurch Hospital	A		Elizabeth Cunningham
URB/07/10/EXP	The incidence of pushing behaviour and components of its measurement in acute stroke.	Ms Lyndal Barkle	8/05/07				Approved	15/05/07	Christchurch Hospital	A		
URB/07/11/EXP	Association of invasive pneumococcal disease with influenza virus circulation and influenza vaccination.	Prof David Murdoch	15/05/07				Completed	21/05/07	Canterbury Health Laboratories	A		Elizabeth Cunningham
URB/07/12/EXP	Comparing the persistence and recurrence rate of cervical intraepithelial neoplasia (CIN) in smoking and non-smoking women who attended Christchurch Women's Hospital (CWH) colposcopy clinic.	Ms Jill Lamb	12/06/07				Approved	18/06/07		A		Elizabeth Cunningham
URB/07/13/EXP	Comparing expectations and outcomes of hand therapy patients following hand trauma. Are the expectations realistic?	Ms Joanne Fisk	20/06/07				Approved	25/06/07		A		
URB/07/14/EXP	Determining the association between brain natriuretic peptide and systemic inflammation in patients with rheumatoid arthritis.	Dr Lisa Stamp	27/06/07				Approved	11/07/07		A		
URB/07/15/EXP	Impact of a specialised relative insulin nutrition tablet (SPRINT) on glycaemic control in critical illness: a clinical practice improvement project – extended data analysis.	Dr Geoffrey Shaw	27/06/07				Ethical approval not required			A		
URB/07/16/EXP	Pilot study: reason for non participation in cervical smear programme in rural area.	Dr Maysoon Abbas	28/06/07				Approved	31/07/07		A		
URB/07/17/EXP	Telemed experiment with upper tone exercise device at Burnwood Hospital.	Dr Andrew Lintott	13/07/07				Completed	23/07/07		A		
URB/07/18/EXP	Screening for chronic kidney disease (CKD) and use of ACE inhibitors in diabetes mellitus (DM) in general practice.	Lauren Cumberpatch	23/07/07				Completed	24/09/07		A		
URB/07/19/EXP	Documentation of clinical patterns of coeliac disease and gluten sensitivity as related to endoscopy findings and coeliac blood test markers: a retrospective chart review.	Prof Rodney Ford	31/07/07				Approved	7/08/07		A		
URB/07/20/EXP	General practice team development.	Prof L Toop	8/09/07				Approved	3/12/07		A		

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URB/07/21/EXP	Intensive care research co-ordinators interest group (IRCIg) mentor programme audit.	Ms Jan Mehtenis	14/08/07				Approved	20/08/07		A		
URB/07/22/EXP	A study of general health, wellbeing and social function following treatment for acute mental disorder in their own home.	Mr Dave Carlyle	12/09/07			Full application required	Declined			A		
URB/07/23/EXP	Early pregnancy assessment clinic quality assurance project.	Ms Shaye Millar	12/09/07				Approved	30/10/07		A		
URB/07/24/EXP	Characteristics of patients with driving syncope.	Dr David Jardine	12/09/07			Insufficient information to review	Received			A		
URB/07/25/EXP	An observational case series of Keratin dressing use in clinical practice.	Dr Martin Than	17/09/07				Approved	24/09/07		A		
URB/07/26/EXP	Does influenza vaccination protect against invasive pneumococcal disease? A retrospective cohort study.	Prof David Murdoch	17/09/07				Approved	24/09/07		A		
URB/07/27/EXP	Dietary intervention in obese patients before elective joint replacement surgery.	Ms Shelley Hargadon	18/09/07				Approved	24/09/07		A		Mere Hibbs; Pou-Whakaako; Ranga Hauora; Burwood Hospital
URB/07/28/EXP	Does high MCV or low red cell folate predict haematological toxicity in rheumatoid arthritis patients receiving methotrexate?	Dr Douglas White	18/09/07				Approved	24/09/07		A		
URB/07/29/EXP	Utilising the EQ5D self-report questionnaire in priority setting and health service planning.	Mr Mark Garisch	26/09/07				Approved	8/10/07		A		
URB/07/30/EXP	Mycoplasma hominis septic arthritis in a healthy young man with minimal trauma.	Dr Jenny Wong	26/09/07				Ethical approval not required			A		
URB/07/31/EXP	Staphylococcus lugdunensis infections: a retrospective analysis.	Dr Jenny Wong	26/09/07				Approved	8/10/07		A		
URB/07/32/EXP	Campylobacter fetus associated multifocal cellulitis, bacteremia and epidural abscess.	Dr Jenny Wong	26/09/07				Ethical approval not required			A		
URB/07/33/EXP	The effect of guideline implementation and resource limitation on access to screening colonoscopy at Christchurch Hospital.	Dr Michael Burt	26/09/07				Approved	8/10/07		A		

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URB/07/34/EXP	Electronic health records in New Zealand: a way forward.	Dr Scott Newburn	31/10/07				Approved	19/11/07		A		
URB/07/35/EXP	A prospective study of the impact of obesity on outcomes following major colorectal surgery.	Dr Richard Tapper	21/11/07				Approved	26/11/07	Christchurch Hospital	A		